BOROUGH OF CARLISLE
COUNCIL MEETING
November 12, 2026
6:00 PM

MOMENT OF SILENCE.....Councilor Stuby
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Stuby

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting, and we welcome your questions, comments, and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first, and all others will be recognized by raising their hand. The mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

PRESENTATIONS

Active Transportation Plan-Jared Woolston, Director-Sustainable Community and Economic Planning

CITIZENS TO BE HEARD

The Learning Tree-Kitzi Chappelle

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature, and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes: *Borough Council may approve the following meeting minutes:*

Workshop Meeting Minutes of September 2, 2026
Council Meeting Minutes of October 8, 2026

B. Approval of Bills and Investment Transactions:
Expenditures as of October 31, 2026

General Fund	*$ 1,248,392*
Water Fund	*$ 741,090*
Stormwater Fund	*$ 464,301*
Sewer Fund	*$ 605,035*
Solid Waste Fund	*$ 573,920*
Capital Project Fund	*$ 17,861*
Parking Fund	*$ 48,191*
Highway Aid Fund	*$ 11,716*

C. Budget & Finance

1. *Borough Council may approve the 2026 Active Volunteer Firefighters eligible membership list that qualifies members of Union Fire Company and Carlisle Fire & Rescue for the reimbursement of Earned Income Tax Credit and Real Estate Property Tax Credit in accordance with Ordinance #2320.*

D. ERCP

1. *Borough Council may approve Deb Fulham-Winston from Alternate Member to Full Member on the Human Relations Commission. Partial term shall become effective immediately and expiring February 28, 2027.*

***E. HARB**-Borough Council may consider approving a Certificate of Appropriateness for the following:*

1. *Kristen and Stephen Bowers for the property located at 121 East Pomfret Street to strip the paint off the brick using Clearstrip Plus under the guidance of the Borough Engineer's recommendation.*

2. *Emily Noyes for the property located at 231 East Louther Street to replace siding, gutters, soffit, downspouts; replace standing seam metal roof with a shingle roof.*

3. *St. John's Episcopal Church for the property located at 1A East High Street to replace existing shingles and underlayment with Synthetic Slate by DaVinci to match remainder of the roof that was replaced in 2020; install new gutters and downspouts.*

4. *Carlisle Regional Performing Arts for the property at 40 West High Street to replace failing LED lighting behind translucent panels on marquee with new LED lighting; replace existing glazing on upper (tan) existing terracotta tiles and regrout joints in terracotta tiles; new glazing surface to match existing colors.*

F. Parks & Recreation

1. *Borough Council may approve the 2027 Recreation Facility and Winter/Spring Recreation Program Fee Resolution.*

G. Public Safety

1. *Borough Council may authorize the closure of the patio of First Presbyterian Church at High and Hanover Streets; the sidewalks of North and South Hanover Streets and East and West High Street sidewalks, one block out from Hanover and High; and the first block of West Dickinson Avenue every Wednesday, for the remainder of 2026 and January through December of 2027 for the Farmers on the Square-farmers market. The Market will be open from 3pm - 6pm from the end of October to the end of April, and from 3pm - 7pm from the beginning of May to mid-October.*

   Approval shall be contingent upon the receipt of a valid Certificate of Liability insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable and 10% of the fixed cost associated with this event.

2. *Borough Council may approve a special event request by Dist. 18 VFW Riders and Turnpike Ramblers Motorcycle Club to utilize all metered parking spaces along the west side of N. Hanover St. from W. North St. to W. Locust Ave. and the entire Locust Ave. parking lot for the purpose of the "Aaron Hartzell Benefit Ride" scheduled for on November 21, 2026, from 11:00 a.m. to 6:00 p.m.*

   Approval shall be contingent upon the receipt of a valid Certificate of Insurance form, naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

H. Public Works

1. *Borough Council may retroactively approve the Borough Manager's execution of Change Order No. 5 and Change Order No. 6 to the 2026 Water Main Replacement Project contract with DSW Services, LLC of Harrisburg, Pennsylvania, decreasing the total contract price by $277.48 (Two Hundred Seventy-Seven Dollars and Forty-Eight Cents) and $1,365.94 (One Thousand Three Hundred Sixty-Five Dollars and Ninety-Four Cents), respectively, for the reimbursement of repairs for electrical conduit damage and material cost reduction.*

2. *Borough Council may authorize the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form submitted by Sheetz, Inc. for a connection to the Borough's sanitary sewer system from the proposed 1900 Ritner Highway redevelopment.*

3. *Borough Council may reaffirm the award of bids for the purchase of the chemicals used at the Carlisle Water Treatment Plant and the Carlisle Region Water Pollution Control Facility for which the lowest, responsive bidders are outlined in the bid tabulation. The annual contract term shall be from January 1, 2027, to December 31, 2027. Council's action includes the following exceptions:*

    - *Borough Council reject the low bid as being non-responsive for Potassium Permanganate and award the bid to the next lowest bidder as outlined in the bid tabulation; and,*
    - *Reject the sole bid received for Hydrogen Peroxide as being non-responsive; and,*
    - *Authorize staff to rebid the purchase of Potassium Chloride and Hydrogen Peroxide for which no responsive bids were received.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

1. Borough Council may consider adopting a Resolution in support of future occupancy of 228 North West Street by The Learning Tree of Pennsylvania (TLT) for use as a community center once the facility meets accessibility and code requirements for such purpose and upon the execution of a lease between TLT and the Borough of Carlisle.

REPORTS FROM COMMITTEES

A. Budget & Finance

1. Borough Council may consider adoption of a Resolution to support the Borough of Carlisle in requesting a Local Share Account (LSA) – Statewide grant of up to $500,000 from the Commonwealth Financing Authority (CFA) to support construction, renovation, rehabilitation, and related improvements to the Parks and Recreation Garage located at 228 North West Street, Carlisle, PA.

B. Public Safety

1. Borough Council may approve the purchase of twelve (12) Patrol Rifle Systems from Geissele Automatics Inc. (COSTARS business partner number 00540089) of North Wales, PA for the amount of $32,800 (Thirty-Two Thousand Eight Hundred Dollars).

2. Council may approve the use of Carlisle Special Fire Police and Special Fire Police from other municipalities for work at non-fire related Borough events, functions or parades as requested.

C. Public Works

1. Borough Council may approve the rebuilding of the existing raw water pump #3 at the Water Treatment Plant by Pumping Solutions Incorporated (PSI) of York Springs, Pennsylvania for $57,313.00 (Fifty-Seven Thousand Three Hundred Thirteen Dollars) through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS #016-E22-228), subject to the Borough Solicitor's satisfactory review.

2. Borough Council may approve a change order to the 2026 Curb and ADA Pedestrian Ramp Rehabilitation Project contract with Porter Construction, LLC. of Mount Holly Springs, Pennsylvania, in the amount of $24,667.00 (Twenty-Four Thousand Six Hundred Sixty-Seven Dollars).

3. Borough Council may authorize the reduction in the amount of financial security posted by Mr. Mark Mallin for the Minor Subdivision Plan for 808 Walnut Lane, in the amount of $26,725.00 (Twenty-Six Thousand Seven Hundred Twenty-Five Dollars).

D. Sustainable Community & Economic Planning

1. Borough Council may approve an after-the-fact extension request by McNees Wallace & Nurick LLC, on behalf of Carlisle Auto Industries, and waive all other requirements of the Borough's Subdivision and Land Development Ordinance ("SALDO"), for Final Land Development Plan – Lot 9-13, IAC Land Development.

2. Borough Council may approve the proposal submitted by Bartlett Tree Experts to complete a Tree Inventory and prepare a Sustainable Urban Forestry Management Plan for $72,484 (Seventy-Two Thousand Four Hundred and Eighty-Four Dollars), subject to the Solicitor's satisfactory review.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

Nov-26 – (All meetings will be held at Borough Hall unless otherwise noted.)

16	Budget Meeting	6:00 PM
17	Budget Meeting (TBD)	6:00 PM
23	Planning Commission	5:30 PM
26	Thanksgiving Day-Borough Office Closed	
27	Borough Office Closed	

Dec-26 – (All meetings will be held at Borough Hall unless otherwise noted.)

2	Borough Council Workshop-TBD	6:00 PM
3	Board of Appeals-*pending submissions	5:00 PM
3	Zoning Hearing Board	6:30 PM
3	Parks & Recreation-Stuart Community Ctr	7:00 PM
7	HARB-Historical Architectural Review Board	5:30 PM
10	Budget Public Hearing	5:45 PM
10	Chapel Pointe Rezoning Public Hearing	5:50 PM
10	Borough Council Meeting	6:00 PM
17	Planning Commission	5:30 PM
24	Christmas Eve-Borough Office Closed	
25	Christmas Day-Borough Office Closed	